

GRADUATE DEGREE PLANNING and TRANSFER / WAIVER SEMINAR

UTD

Seminar Overview

- Graduate Advising Personnel and Contact Information
- Fall Advising Hours
- Important Websites and Locations
- Policies and Procedures
- Degrees and Areas of Study (MS)
 - Courses
 - 6000 level or higher (Core and Elective Courses)
 - Prerequisite courses
 - Waiver of required prerequisite courses
 - Transfer of graduate courses to your degree plan
- Degree Plan and Registration
- Special Issues for International Students

ITD COMPUTER SCIENCE DEPARTMENTGraduate Advisors

- Prof. Jorge Cobb cobb@utdallas.edu
 ECSS 4.208 All PhD including PhD with MS All MS with Thesis All MS in CySec track
 - All MS in SE program
- Prof. Pushpa Kumar ECSS 4.407 CSMS A-Ge pkumar@utdallas.edu
- Prof. Tim Farage ECSS 3.609 CSMS Gf-L tfarage@utdallas.edu
- Prof. Laurie Thompson ECSS 3.701 CSMS M-R laurie.thompson@utdallas.edu
- **Prof. Les Arnold** ECSS 4.232 CSMS S-Z gordon.arnold@utdallas.edu

In order to use your time most efficiently, **appointments are strongly recommended.** <u>Please email and request an appointment.</u>

UTD COMPUTER SCIENCE DEPARTMENT Graduate Advising Hours Fall 2023

PhD, MS (All Thesis, all CySec track, all SE track) ۲ Advisor: Prof. Jorge Cobb 3:00pm-5:00pm Mon 3:00pm-5:00pm Email: cobb@utdallas.edu Wed MSCS Last Name starts with Letter A-Ge, except Thesis, IA or SE ۲ Advisor: Prof. Pushpa Kumar Tue/Thu 10:00am-11:30am Wed 10:00am-3:00pm Email: pkumar@utdallas.edu MSCS Last Name starts with Letter Gf-L, except Thesis, IA or SE Advisor: Prof. Tim Farage Mon 12:30pm-3:30pm 1:30pm-5:00pm Tue/Thu Email: tfarage@utdallas.edu MSCS Last Name starts with Letter M-R, except Thesis, IA or SE Advisor: Prof. Laurie Thompson Tue/Wed 11:45am–3:30pm Email: laurie.thompson@utdallas.edu Fri 9:30am-12:00pm MSCS Last Name starts with Letter S-Z, except Thesis, IA or SE ۲ Advisor: Prof. Les Arnold Mon/Thu 10:00am-12:30pm 12:00pm-5:00pm Fri Email: gordon.arnold@utdallas.edu

UTD COMPUTER SCIENCE DEPARTMENTGraduate Advising Hours Fall 2023

		Mor	nday		Tuesday			Wednesday			Thursday		Fri	day	
9:30 AM															9:30 AM
9:45 AM															9:45 AM
10:00 AM															10:00 AM
10:15 AM]								-	10:15 AM
10:30 AM						P. Kumar						P. Kumar			10:30 AM
10:45 AM			1 Annuald			10:00am -				I. Anneld		10:00am -		L. Thompson	10:45 AM
11:00 AM			L. Arnold			11:30am				L. Arnola		11:30am		9:30am -	11:00 AM
11:15 AM			12:30nm							12:30nm				12:00pm	11:15 AM
11:30 AM			12.30pm							12.500					11:30 AM
11:45 AM															11:45 AM
12:00 PM															12:00 PM
12:15 PM									P. Kumar						12:15 PM
12:30 PM									10:00am -						12:30 PM
12:45 PM									3:00pm						12:45 PM
1:00 PM															1:00 PM
1:15 PM												_			1:15 PM
1:30 PM					L. Thompson			L. Thompson							1:30 PM
1:45 PM		T. Farage			11:45am -			11:45am -							1:45 PM
2:00 PM		12:30pm -			3:30pm			3:30pm							2:00 PM
2:15 PM		3:30pm						-					L. Arnold		2:15 PM
2:30 PM								-					12:00pm -		2:30 PM
2:45 PM								-			-		5:00pm		2:45 PM
3:00 PM				T. Farage			-				T. Farage				3:00 PM
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4:00 PM	3:00pm -						3:00nm -								4:00 PM
4:15 PM	5:00pm						5:00pm								4:15 PM
4:30 PM															4:30 PM
4:45 PM															4:45 PM
5:00 PM															5:00 PM

DO NOT TELEPHONE US!

- 1. Regulations prohibit useful discussion as we cannot ensure your identity when contacted by telephone.
- 2. Your phone call is likely to interrupt instruction or meetings with students or colleagues The Erik Jonsson School of Engineering and Computer Science

COMPUTER SCIENCE DEPARTMENT Graduate Support Staff

Fall 2023

Offices Listed are inside SUITE ECS 3.908

Ms. Kirsten Fowler CSMS A-H	ECSS 3.904	972-883-4194	kirsten.fowler@utdallas.edu
Ms. Kimberly High CSMS I-Q	ECSS 3.908	C 972-883-2427	kimberly.high@utdallas.edu
Mrs. Emily Lenart-Donaldson CSMS R-Z	ECSS 3.905	972-883-4278	eldonaldson@utdallas.edu
Mr. Eric Moden All SE_MS/CYSEC track stude	ECSS 3.908 nts	B 972-883-4705	eric.moden@utdallas.edu
Ms. Sydney Samuel PhD, MS Thesis, PhD as MS (A	ECSS 3.903 <mark>-L)</mark>	972-883-4216	sydney.samuel@utdallas.edu
Mr. Doug Hyde PhD, MS Thesis, PhD as MS (N	ECSS 4.801 <mark>I-Z)</mark>	972-883-6612	dhyde@utdallas.edu

These staff members are NOT Graduate ADVISORS. For any questions on classes, choosing a degree plan etc., contact a Graduate Advisor. The Erik Jonsson School of Engineering and Computer Science

UTD Important Websites and Locations

Computer Science Department

http://cs.utdallas.edu/

- Graduate information is available in the drop-down menu at the top.
- Forms needed to apply for waivers are there as well as a lot of other useful information.

https://cs.utdallas.edu/admissions/forms/

Graduate Studies

• Forms needed to apply for Transfer are here...other useful information.

http://www.utdallas.edu/ogs/current_students/forms/

CS Graduate Student Services Suite (CSGS-SS)

 Many forms are available in the hallway frame inside our suite - ECS 3.908.

UTD Policies and Procedures

Students:

- MUST sign and submit an Acknowledgement of Policies Form (AOP) before the end of first semester.
 - Completion of this form (for CS) includes the selection of your track
 - Second semester online registration will not be enabled until this form is submitted.
- > **MAY NOT** change track or program in the graduating semester.
- Choosing to miss more than a week of classes at the beginning of the semester are subject to being dropped from courses.
- Planning to visit their home country between semesters should check with professors regarding the scheduling of final exams **PRIOR** to buying plane tickets. Students are expected to be present and available to take an exam up to the last day of scheduled exams. *Please refer to the Academic Calendar on the University website*.

For additional policies and procedures, please see the catalog for at:

https://catalog.utdallas.edu/2023/graduate/home

UTD Degrees and Areas of Study

The Computer Science Department grants two separate Master's degrees:

Masters of Science in Computer Science (CS_MSCS)

Masters of Science in Software Engineering (SE_MS)



- Traditional Computer Science
- Data Science
- **Cyber Security**
- Intelligent Systems
- Interactive Computing
- Networks & Telecommunications
- Systems

UTD Masters of Science in Software Engineering (SE_MS)

Switching into or out of the Software Engineering program is a change of program and requires a **New Application**.

All the paperwork for this must be **completely processed** by the Records Office **before** the first day of classes in a given semester.

- Failure to meet the paperwork deadline will result in the change becoming effective <u>the first day of the next semester.</u>
- Paperwork must leave the CS office in time for the processing to be completed.

International Students changing programs <u>may</u> need a new I-20. Check with the ISSO.

DEGREE PROGRAMS CANNOT BE CHANGED IN THE GRADUATING SEMESTER.

UTD Degree Requirements

In general, a total of **33** credit hours (*11 courses*) are required for a MS degree. This may increase to 36 hours if an appropriate GPA is not maintained in the core courses of the chosen track.

The 33 hours consists of:

15 hours (5 courses) are specified as core courses that vary according to track18 hours (6 courses) may be selected from CS/SE approved electives

Students in all tracks may use one 5000^{*} level CS/SE course as an elective. The remaining electives must be 6000 level or above.

*If a student chooses one of the 5000 level courses, then only one of: CS 5333 or CS 5343 or CS 5348 can be counted as an elective on degree plans. Students should consult their graduate advisors to get approval for the 5000 level course.

Additional hours may also be required to fulfill the admissions prerequisites stated as a condition of acceptance by the CS Department.



- All course work must be completed within a 6-year window.
- This includes transfer credits. (A Transfer credit can expire.)
- The <u>age of the course</u> is what matters, not when the degree was begun.

UTD Admission Requirements and Conditions for Masters Degree

Admission Requirements

The student entering the Computer Science MS program should have an undergraduate preparation equivalent to a baccalaureate degree in a quantitative science, having completed calculus and linear algebra.

All students must show proof of mastery in the following courses

CS 5303 Computer Science I

CS 5330 Computer Science II

CS 5333 Discrete Math/Structures

CS 5343 Data Structures

CS 5348 Operating Systems

These requirements are a condition of admission and must be met by all students, regardless of the chosen track

UTD Admission Requirements and Conditions (*continued*)

All students with a bachelor degree in Computer Science should have knowledge of the material in these courses.

Students lacking the mastery of the material in these courses will be assigned the deficient course(s) as prerequisites.

<u>NOTE</u>: Each track generates its *own additional* prerequisites depending upon those listed in the catalog for a track's core courses.

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Prerequisites as a Condition of Acceptance

Each student's file is carefully reviewed for admission and *all deficiencies* are noted for *all tracks*.

The student is responsible for fulfilling *only those prerequisites listed on the degree plan of his or her chosen track* as a condition of admittance to the program. Prerequisites not on your degree plan **do not need** to be taken **unless** you take a course which has it listed as a prerequisite in the catalog.

<u>All</u> students are required to meet <u>the prerequisites stated in the catalog</u> <u>for any course taken</u>. If you have not satisfied the prerequisite requirements for a course, <u>you may not enroll in the course</u>.

Students may initiate a change of track after admission by seeing an advisor. Having all deficiencies listed allows this change to take place in a timely manner, *without the student having to wait for a new letter after an additional review of the file.*



Traditional Track

Core Courses	Common Prerequisites	Additional Prerequisites
CS 6363	CS 5303	CS 5349
CS 6378	CS 5330	CS 5390
CS 6390	CS 5333	
Two of the following:	CS 5343	
CS 6353	CS 5348	
CS 6360		
CS 6371		



Data Science

Core Courses	Common Prerequisites	Additional Prerequisites
CS 6313	CS 5303	CS 3341
CS 6350	CS 5330	
CS 6363	CS 5333	
CS 6375	CS 5343	
One of the following:	CS 5348	
CS 6301 (Social Network Analytics)		
CS 6320		
CS 6327		
CS 6347		
CS 6360		



Cyber Security*

Core Courses	Common Prerequisites	Additional Prerequisites
CS 6324	CS 5303	CS 5390
CS 6363	CS 5330	
CS 6378	CS 5333	
Two of the following:	CS 5343	
CS 6332	CS 5348	
CS 6348		
CS 6349		
CS 6377		

* Must also complete the required IA electives in the degree plan

The Cyber Security (IA) degree plan has a list of electives from which your two IA Electives <u>must</u> be chosen.

Unless you have chosen your electives carefully it is difficult to change <u>to</u> this track without losing courses during the second year of your degree plan.

Check with your advisor if are considering such a change.

UT Special Considerations for Cyber Security, SE and IC

- If you are choosing Cyber Security, SE, or Interactive Computing (IC) degree plan, you must complete the required core and elective courses in the first three semesters. Otherwise, you may not graduate on time.
- These degree plans require some careful planning and selection of courses each semester.
- ➤ A general recommendation for all the students is to complete the core courses in your track in the first three semesters.
- Do not leave any core course to be completed in the graduating semester, particularly if that is the summer semester.



Intelligent Systems

Core Courses	Common Prerequisites	Additional Prerequisites
CS 6320	CS 5303	None
CS 6363	CS 5330	
CS 6364	CS 5333	
CS 6375	CS 5343	
One of the following:	CS 5348	
CS 6360		
CS 6378		

UTD Interactive Computing

Core Courses	Common Prerequisites	Additional Prerequisites
CS 6326	CS 5303	None
CS 6363	CS 5330	
Three of the following:	CS 5333	
CS 6323	CS 5343	
CS 6328	CS 5348	
CS 6331		
CS 6334		
CS 6366		

UT D Networks and Telecommunications

Core Courses	Common Prerequisites	Additional Prerequisites
CS 6352	CS 5303	CS 3341
CS 6363	CS 5330	CS 5390
CS 6378	CS 5333	
CS 6385	CS 5343	
CS 6390	CS 5348	



Systems

Core Courses	Common Prerequisites	Additional Prerequisites
CS 6304	CS 5303	CS 5390
CS 6363	CS 5330	
CS 6378	CS 5333	
CS 6396	CS 5343	
One of the following:	CS 5348	
CS 6349		
CS 6376		
CS 6380		
CS 6397		
CS 6399		
Suggested elective:		
CS 6398*		

Software Engineering

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Core Courses	Common Prerequisites	Additional Prerequisites
SE 6329	CS 5303	CS 5354
SE 6361	CS 5330	
SE 6362	CS 5333	
SE 6367	CS 5343	
SE 6387	CS 5348	

* Very important: Students cannot use both SE 6329 and CS 6359 for credit on a degree plan.

UTD How to Fulfill Prerequisites

- Successfully complete the course
- Have a waiver approved

In general, all prerequisites should be fulfilled by the end of the first spring semester for students matriculating in the preceding fall semester.

UTD Undergraduate Equivalent Courses

The only undergraduate equivalent course that can be used to satisfy prerequisite courses is the CS3341 (Probability & Statistics) course.

The graduate GPAs are not affected by the grade in any undergraduate course.

No undergraduate course can be used on any degree plan.

The cost of taking an undergraduate course is the same as taking a graduate course for graduate students. The Erik Jonsson School of Engineering and Computer Science

UT D

A <u>waiver</u> is the acceptance of an undergraduate or graduate course(s) or work in lieu of the completion of a pre-requisite course.

No waivers were given during orientation/registration. Permission was given to enroll in courses with the expectation that the student would apply for a waiver(s).

Students **MUST** formally request a waiver to fulfill the condition required by the Department for acceptance into the program.

Failure to fulfill prerequisites <u>will prevent</u> a student from graduating.



REQUEST FOR WAIVER OF PREREQUISITE COURSE COMPUTER SCIENCE GRADUATE PROGRAM

THE UNIVERSITY OF TEXAS AT DALLAS

Name:				Student ID:	
Email:		(0	utdallas.edu	Phone:	
Admitted to the Planning to grad	Computer Sciend	ce Degree progra	am in(Semester/Y	ear) MS	Semester/Year)
Chosen Track: Traditional Computer Sci	Networks . Telecomm	and In nunication S	ntelligent So Systems E	oftware Ingineering /	nformation Assurance
Systems	Data Scier	nce 🗌 In	nteractive Comput	ing	
What course a	re you requesting	a waiver for?			
Pre-requisite Co	ourse #: CS	Cours	se Title:		
Details of Cours	se(s) used to waiv	e the above-me	ntioned pre-requi	sites:	
Course Num	Title	Cradit Hra	Grade	Undergraduate	Som/Voor
course Num.	The	creat his.	Grade	College/University	completed
Course Descript	ion is 🛛 🗌 A	ttached	Mailed to UTD	Web Link	None
JRL for Web Lin	IK:				
NOTE: Transcrin					
Office	nt including this co	ourse must be att	tached or on file in	the Computer Science	e Graduate
Office	ot including this co	ourse must be att	tached or on file in	the Computer Science	e Graduate

UTD REQUEST FOR WAIVER OF PREREQUISITE COURSE (approval)

	PROVED		
(CS Graduate Advisor)	(Date)	(CS Department Head)	(Date)

CHECKLIST FOR WAIVER OF COURSES:



(Check each item if it meets the approved criteria)

- \checkmark <u>Copy of official transcript attached (only if course was completed after you applied to</u> UTD) with course and grade marked (B or above)
- ✓ ____ Catalog description and/or official course outline (accredited United States universities)
- ✓ ____ If no catalog description is available (foreign universities only): provide an official course description signed by a university official ranking as a department chair or higher and sent directly to the UTD Computer Science Department. Also provide the name of the university official and contact information including university email address, telephone number, and fax number.
- ✓ ____A URL may also be given as long as all the information can be obtained currently from the Internet using the given URL.

Notice: Information provided by students for reason of obtaining waivers or transfers is considered as true and accurate. If such information is found to be falsified or inaccurate, it may be grounds for cancellation of enrollment and/or disciplinary action.

UTD Guidelines for CS 5303 Waiver

A three-credit university level programming class in C/C++, or JAVA,

OR

- At least one year of professional experience in software development using C/C++, or JAVA.
 - A signed letter from your immediate supervisor discussing your programming experience in C/C++, or JAVA that includes e-mail, fax, and telephone number of supervisor.
 - Your description of related projects.
 - You may be required to take a diagnostic exam.

UTD Guidelines for CS 5330 Waiver

A three-credit university level programming class in Computer Organization, Assembly Language, or Microprocessor,

OR

- At least one year of professional experience in software development using assembly language.
 - A signed letter from your immediate supervisor discussing your programming experience in assembly language that includes e-mail, fax, and telephone number of supervisor. Your description of related projects.
 - You may be required to take a diagnostic exam.

UTD Guidelines for CS 3341 Waiver

A three-credit university level Probability and Statistics class given by departments for their majors in Computer Science, Mathematics, Statistics, Operations Research that <u>has</u> <u>Calculus as a prerequisite.</u>

At most, only *two classes* can be combined to provide sufficient coverage of the material to waive CS 3341 Probability & Statistics in CS.

Three or more prior semesters of mathematics have been used by the Admissions Committee to meet the Calculus and Linear Algebra requirements, and *cannot be re-used*.

UTD Guidelines for Other CS Waivers

Waivers for other UTD Computer Science Program Prerequisites will be considered only for <u>classes given</u> <u>by a Computer Science, or closely related department</u> <u>for Computer Science Majors at a University</u>. This includes waivers for:

CS 5333 Discrete Structures CS 5343 Algorithm Analysis & Data Structures CS 5348 Operating Systems Concepts CS 5349 Automata **NOTE:** Compiler construction course offered at any University will not waive CS 5349. CS 5354 Software Engineering CS 5390 Computer Networks



A <u>transfer</u> is the acceptance, for credit towards a degree, of graduate level coursework completed at another institution.

Transfer Requests will <u>only be considered for graduate</u> <u>courses offered by a CS Department (or closely related</u> <u>Department) for Computer Science majors</u>

All petitions must be processed and approved no later than the semester prior to anticipated graduation

A maximum of 8 credit hours can be transferred.

UTD

Transfer

- The Transfer Process:
 - Obtain and complete Transfer of Credit Request form
 - Find the equivalent UTD course or attempt to transfer your course(s) as a CS/SE 6301 special topics course
 - Provide an official transcript *if* UTD does not have an official transcript, showing the grade earned. The grade must be B or better.
 - Provide official catalog description or official course outline. (Note: you may be asked to provide supporting documents.)

Transfer Credit Form

TRANSFER OF CREDIT REQUEST

All transfer credit which the student All requests for tr question. Some a for attaching sylla	is should be completed t plans to graduate. No ansfer credit must be a cademic units, such as abi to the transfer requ	l during the first semest o transfer requests will t accompanied by a copy o The Naveen Jindal Sch est.	er and must be com be accepted for revi of the transcript sh ool of Management	pleted before the semester in iew for non-degree students. owing the course(s) in , hold the student responsible
Name (please typ	e or print)	Studen	t ID#	
Transfer credits t	o be applied to			degree at UT Dallas.
Degree sought (c	ircle one): MBA MS M	A MPA Other		
Concentration				
Address		City, State		Zip Code
Work phone	Home phone	Cell phone	E-mail address	
UTD course to be	replaced by transfer c	ourse: Prefix & Cours	se # Course Title	9
For a course to be accredited univer performance or w Applicable course students whose n	e transferred, the stude sity with a grade of B o ork experience. Trans ework cannot be more naster's degrees are a	ent must have complete or better. UTD does not sfer course grades will r than 6 years old for mas ccepted for full credit; o	d an equivalent grad award transfer cred not be averaged into ster's degrees; mor r more than 10 year	duate level course at another dit for experiential learning, o your overall UTD GPA. e than 8 years old for rs old for doctoral degrees.

Course the student is submitting to replace the UTD course:

Course #	Course Name	Hours Credit	Grade	Institution	Date Taken

If this course is in a different discipline than the degree program, please attach an explanation of relevance of the course to be transferred for the student's research (for doctoral students, for their dissertation topics).



Transfer Credit Form

To the Dean of Graduate Studies: The applicant's file has been reviewed and the school/department signature(s) below certify that the transfer credits requested are a solid basis for graduate work in our UTD program. Either the original transcript or copy of same, coursework description/syllabi are attached							
APPROVED	DENIED	Need more information					
(If Applicable) APPROVED - VALID UNTIL (DATE):							
Faculty Member/Instructor/Advisor			Date				
Associate Dean/	Department Head	C	Date				
Dean of Graduat	e Studies	ī	Date				
			Office of Graduate Studies - u	pdated 05/13/2016			



Transfer Credit Checklist

CHECKLIST FOR TRANSFER OF COURSES:

(Check each item if it meets the approved criteria)

- ____ Check to be sure no more than 8 hours TOTAL have been transferred
- ____ Note if transferred course is CORE course for track of study for graduation
- Check to be sure course number is equivalent to a 6000 level course or above (cannot be an undergraduate number even if undergraduate number is approved at previously attended university for graduate credit)
- Course was taken within 6-year master's degree plan time limit
- ____ Grade received in course was "B" or better ("P" or "Pass" grade must be equivalent to "B")
 - Copy of official transcript attached (only if course was completed after you applied to UTD) with course and grade marked (B or above)
 - Catalog description and/or official course outline (accredited United States universities)



Transfer of Credit Checklist (continued)

If no catalog description is available (<u>foreign universities only</u>): provide an official course description signed by a university official ranking as a department chair or higher and sent directly to the UTD Computer Science Department. Also provide the name of the university official and contact information including university email address, telephone number, and fax number.

A URL may also be given if the material may be currently accessed from the Internet using the given URL. [note: we have difficulty connecting to most outside servers]

Notice: Information provided by students for reason of obtaining waivers or transfers is considered as true and accurate. If such information is found to be falsified or inaccurate, it may be grounds for cancellation of enrollment and/or disciplinary action.

UTD Waivers/Transfers Deadlines

Check with the advising/program office for a course transfer/waiver eligibility to avoid <u>unnecessary</u> processing of documents.

Each PDF Packet must be complete (all documents submitted) for each waiver Do not combine requests in one packet.

Request form must be completely filled out (Pages 1 and 2).

All materials must be submitted before 4:00 PM on Friday, October 6th

All applications are due at the Graduate Student Services. You <u>must</u> submit all documentation Packets via <u>EMAIL</u>. Send your request to <u>eric.moden@utdallas.edu</u> before the deadline.



Degree Plan

Review your degree plan with a graduate advisor *at least once a year*.

YOU MUST VISIT WITH AN ADVISOR ONE SEMESTER PRIOR TO GRADUATION.

CS department offers each core course at least once every academic year.

> Students should plan their schedule carefully.

Verify that you are progressing towards graduation by Completing all prerequisite courses Enrolling in appropriate courses Maintaining your GPAs

- \rightarrow Core courses (need 3.19 over the five core courses)
- \rightarrow Electives (need 3.00 over the elective courses)
- → Overall GPA 3.00 or better in <u>ALL</u>UTD graduate courses

UTD

Spring Registration

- Appointment time for Spring 2024 registration will be available on Orion.
 - Please check the Spring academic calendar for dates.
- Registrar's office sets up the appointments in order based on the number of hours completed in the program. DATE and TIME.
- Students must check and get any holds removed before attempting to enroll in classes.
- Neither we nor you will be able to enroll you in Spring 2024 classes even one minute prior to your appointment time.
- Most courses have pre-requisites!
 - If you have not satisfied the pre-requisite by enrolling or by waiver you must not choose this course.
 - ORION will not allow you to enroll in that course.
- Making changes to your course schedule online may result in dropped courses which you may not get back in if others have taken the seat. Please check with an advisor.
- Students with GPA < 3.0 will have holds that will prevent registration until the Fall '23 course grades are posted.
- They can enroll in classes <u>ONLY after</u> grades are obtained for the currently enrolled semester.

UTD Spring Registration and Beyond

- **DO NOT email or appear in from of professors asking to get into closed classes.** Professors have been asked to tell you to see the advising office. The University does not allow students to be in closed classes that would exceed the classroom capacity.
- Early registration for Spring 2024 takes place in October 2023; enrollment appointments are placed on your Orion account based on earned hours.
- It is your responsibility to check out the schedule online and register in classes. Students must check and get any holds removed before attempting to enroll in classes.
- FERPA will not allow another to represent you for enrollment. You should not accept another person's Enrollment sheet and represent them.
- Nothing can be done by PHONE...DO NOT call...period.
- The CS Department staff/advisors cannot:
 - Help you register before your schedule appointment day/time
 - Remove holds placed on your account by other offices/departments
 - Enroll you in a closed course

UTD Information for International Students

Foreign students participating in the Industrial Practice Program must enroll in a 1 credit hour course. Three credit hours of this course (ECSC 5177) can be used toward the graduation requirements IF your graduation catalog is 2023-2024 or later. It can be used to substitute one 6000 level elective in the degree plan. Please see the 2023-2024 graduate catalog for details.

For CPT eligibility, please contact the Jonsson Career Services. Their student handbook is online. Please read it!

https://engineering.utdallas.edu/engage/students/career-services/

The USCIS has determined that F1 students who are graduating may take only the courses that are required for graduation course completion in their final semester.

Reduced enrollment may be done only once.

International students can enroll in only one online course if enrolled full time. If not enrolled full time (graduating semester) contact the ISSO regarding online courses.

Students must get a new I-20 if they change majors or degree level. The new I-20 must be signed by the first day of class in the new academic program program.

UTD Information for International Students *Can I Delay Graduation?*

As an F or J visa holder, the US Citizenship and Immigration Service requires that you make progress towards your degree to maintain your immigration status.

Students with VISA questions need to contact their International Student Advisor at the phone number 972.883.4189 or in person at the **ISS Office in the SSB**



Questions?